

MINUTES OF MEETING
UTAH COLLEGE OF APPLIED TECHNOLOGY
BOARD OF TRUSTEES
REGENTS' BOARD ROOM
7 NOVEMBER 2001

The meeting of the UCAT Board of Trustees was held on Wednesday, November 7, 2001, at 10:00 A.M., at the Utah State Board of Regents Board Room. The President of UCAT served as chair and the Secretary was present.

Roll Call: A roll call was conducted with all Trustees present. (Mr. Bangerter joined the meeting at 11:00 A.M.)

President Fitch welcomed the UCAT Board of Trustees, Regional Presidents and others. The members of the Board introduced themselves and the Oath of Office was performed by William Evans, Assistant Attorney General.

President Fitch gave an overview of H.B.1003, which established the Utah College of Applied Technology (UCAT), by touching on the following: the responsibilities and authority of the newly created Board of Trustees; UCAT's placement and responsibilities in accordance with the Higher Education Act of 1969; the Higher Education "Vision" and necessary components of creating mission and role statements; the shift to higher education and reporting environment; the use of the Utah Regents' Policies, and the development of UCAT (specific) policies and bylaws.

The meeting recessed for lunch at 12:00 P.M.

The meeting reconvened at 12: 45 P.M. at which time President Fitch gave an overview of "Custom Fit," which is a key responsibility for the UCAT. This ended the informational portion of the meeting.

The election of officers as prescribed under HB1003 was conducted. Mr. Thomas Bingham moved that Norman Bangerter be nominated as Chair of the UCAT Board of Trustees. The motion was seconded and carried. Upon election, Chairman Bangerter

conducted the remainder of the meeting. Nominations were received for Vice Chairman. Following the vote, Mr. Douglas Holmes was seated as Vice Chairman with unanimous agreement. Chairman Bangerter explained the "terms" of membership. After a lengthy discussion, several Board members voluntarily set their terms of office.

The following trustees were seated for four (4) year or two (2) year terms of office: (Due to the concerns voiced regarding elections and roles/responsibilities of the trustees on other Boards, President Fitch is to review the record to ensure compliance with HB1003 and make recommendations as needed.) As presented, the terms are as follows:

Janet Cannon	2 Years	William H. Prows	4 Years
Norman Bangerter	2 Years	Don Ipson	4 Years
John Busch	4 Years	Carl R. Albrecht	4 Years
Don Roberts	2 Years	A. Earl McCain	4 Years
Doyle Mortimer	2 Years	Wayne Woodward	4 Years
Charles E. Johnson	2 Years	Douglas J. Holmes	4 Years
Pamela Atkinson	4 Years	Michael Madsen	4 Years
Thomas Bingham	4 Years		

The members discussed setting meeting dates. Douglas Holmes moved to meet on the first Wednesday of each month at 10:00 A.M. The motion was seconded and carried.

The Board then discussed the formation of various Committees. Four committees were formed: Executive Committee, Budget Committee, Planning/Policy Committee, Instruction Committee. Janet A. Cannon moved that Board Members submit to the President, in writing, their preference of committee. The motion was seconded and carried. Janet A. Cannon also moved that the committees elect their own chairs. The motion was seconded and carried. The committee members are:

Budget/Facilities

Committee

John Busch - Chair

Planning/Policy/

Governmental Affairs Committee

Don Ipson - Chair

Instruction/

Accreditation

Carl R. Albrecht - Chair

Norman Bangerter	Pamela Atkinson	Douglas J. Holmes
Janet A. Cannon	Thomas Bingham	Charles E. Johnson
William H. Prows	Michael Madsen	A. Earl McCain
Don Roberts	Doyle Mortimer	Wayne Woodward

The **Executive Committee** comprised of the UCAT Chairman, Vice Chairman, and the Committee Chairs was established.

The Committee is as follows:

EXECUTIVE COMMITTEE

Norman Bangerter - Chair
Carl R. Albrecht
John Busch
Douglas Holmes
Don Ipson

The discussion then moved to the Uintah Basin ATC Vernal Project. President Fitch asked the Board to approve \$5M for this project. It was moved and seconded to accept the Uintah Basin ATC budget request. The motion carried.

A discussion of Fiscal Year 2003 budget followed. Doyle Mortimer moved that the budget be approved. (Budget Exhibit Attached) The members requested President Fitch to realign selected line items to accurately reflect the request and its placement in operations. The motion was seconded and carried.

The UCAT Board of Trustees meeting adjourned at 1:50 P.M. by Chair Norman Bangerter.

ATTACHMENT

C&D

Thomas Bingham	4 Year	Remain
Norman Bangerter	2 Year	Remain
Don Roberts	2 Year	Remain
Doyle Mortimer	2 Year	Remain
William Prows	4 Years	
Don Ipson	4 Years	
Carl Albrecht	4 Years	Need 2 people on 4 Year terms to accept
Wayne Woodward	4 Years	initial 2 Year term
Douglas Holmes	4 Years	6 (4) 5 (2)
John Busch	4 Years	

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A&B

Charles Johnson	2 Years > 1 Year
Pamela Atkinson	4 Years > 2 Year
A. Earl McCain	4 Years > 2 Years
Janet Cannon	2 Years > 1 Year

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